



## School-Based Planning Team - Running Agenda 23-24

Date	Time	Location	
10/11/2023	3:45 - 4:45 PM	Conference Room	
Facilitator	Notetaker	Time Keeper	Next Step Tracker
D. Lawton-Greggs	Erin Lansdowne	Maurice Young	Shannon O'Brien

<b>School #54 Vision</b>	<p><i>We believe in respect and equality.</i></p> <p><i>We believe in empowering all.</i></p> <p><i>We believe in us and our future.</i></p> <p><i>We can be anything we want to be.</i></p>
<b>School #54 Mission</b>	<p><i>We promote a safe and caring learning environment where students can celebrate culture and diversity.</i></p> <p><i>Through restorative practices, we foster a community of collaboration where all are valued.</i></p> <p><i>We honor achievement and provide positive experiences to help all members of our Flower City School community develop deep-rooted talents and skills for continuous learning.</i></p>
<b>Meeting Objectives</b>	<p><i>Participants will...</i></p> <ul style="list-style-type: none"> <li>● <i>Reflect on their leadership work and plan for continuous improvement.</i></li> <li>● <i>Apply questioning, facilitation, and decision-making strategies that facilitate adult learning and structure meaningful conversations that drive improvements in teaching and learning.</i></li> <li>● <i>Review the School Improvement Plan (SIP) to assess implementation progress and impact on student learning</i></li> </ul>



Time	Min	Activity	Notes
3:45-4:45	2	Welcome	<ul style="list-style-type: none"> <li>• Introduction of all the members that were present</li> <li>• Margaret from RTA was going to come and present the rules/expectations of the SBPT but was not able to attend today</li> </ul>
	3	Approval of the Minutes	<ul style="list-style-type: none"> <li>• N/A</li> </ul>
	25	SBPT Overview	<ul style="list-style-type: none"> <li>• RTA Representative presentation</li> <li>• We decided on future SBPT meetings will be on TEAMS dates - 11/8/23, 12/13/23, 1/10/24, 2/7/24, 3/13/24, 4/10/24, 5/8/24, 6/12/24</li> <li>• Since Maragret was not able to make the meeting today a brief overview was presented and constituents were picked - SBPT is made up of parents, RTA, RAP, BENTE members. RTA has to have 1 more member than every over union present.</li> <li>• The SCEP plan will be our main focus this year</li> <li>• Our job is to bring things talked about back to our constituents and then come back to vote on agenda items based on what our constituents say</li> <li>• We want to make sure time is given for decisions to be made by constituents.</li> <li>• Our goal is to stay one month ahead of agenda items so that appropriate time will be given before votes.</li> <li>• Sometimes last minute meetings will need to be called.</li> <li>• Constituents: Plummer - K O'Brien - 1st Lansdowne - 2nd Young - 3rd Keene - 4th Ferris - 5th V. Wiley - 6th Warren - Special Subjects Ms. Bush- Parents</li> </ul>
	8	PD Approvals	<ul style="list-style-type: none"> <li>• Val Wiley presented her plan to offer a PD focused on the writing rubrics and writing with Lucy Calkins in mind. This will be an action research model and will include FCS student work</li> <li>• We voted yes to move forward with her 12 hour PD</li> </ul>
	10	SCEP	<ul style="list-style-type: none"> <li>• Commitment Teams               <ul style="list-style-type: none"> <li>◦ We are going to go back and offer staff the opportunity to be a part of these teams</li> </ul> </li> <li>• AIS Plans               <ul style="list-style-type: none"> <li>◦ NA</li> <li>◦ We will work on lifting up the Writer's Workshop model</li> <li>◦ We will work on lifting up the Math Workshop using the productive talk rubrics</li> </ul> </li> </ul>
	10	After	<ul style="list-style-type: none"> <li>• Cameron would like to use our building for their after school program</li> </ul>



		<p>School Program</p>	<p>due to safety walking students to Cameron after school</p> <ul style="list-style-type: none"> <li>• Cameron has a memorandum of understanding with the district and we are asking for them to come in and present their model to SBPT</li> <li>• Right now Cameron would like to provide tutoring for our students and have qualified staff to provide that tutoring.</li> <li>• Cameron will be using the cafeteria, Rooms 109, 117, Zen Room, and the Computer Lab from 3:45-7:00.</li> <li>• Staff ratio is 2 adult to every 6 kids and sometimes 1:1 support.</li> <li>• FCS After School Model review</li> <li>• 2 models (Model A and C) were approved by the RCSD School Board</li> <li>• Model B was not approved due to transportation</li> <li>• SBPT will go back to constituents since model B was the model that received the most votes and allow them to vote on Model A or C. We will be adding a primary unit to each model so that there is equity.</li> <li>• Model A was a similar model to last year and is from April 9-June 21 and includes enrichment and intervention for all grades.</li> <li>• Model C will now include Test Prep for 3-6 and a focus on intervention for K-2 along with enrichment opportunities for all grade levels February 28-May 18</li> </ul>
	<p>5</p>	<p>Next Meeting Steps</p>	<ul style="list-style-type: none"> <li>• Math Rubrics</li> <li>• Offering the opportunity to join the lifting up team to everyone who would like to be a part of that</li> <li>• Finding out the answer from RTA to the final June meeting of the year. Does the BC and the SBPT have this meeting together?</li> <li>• How many SBPT approved PD hours can be earned over the summer?</li> <li>• Another vote will happen to choose model A or C for the after school program</li> <li>• Cameron will come present their plan for the after school program to SBPT (15 minute presentation)</li> </ul>
<p><b>ATTENDANCE</b></p>		<ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> <del>Demitria Lawton-Greggs, Principal</del></li> <li><input checked="" type="checkbox"/> <del>Alison Schmitt, Administrative Constituency</del></li> <li><input checked="" type="checkbox"/> <del>Shannon O'Brien, RTA Constituency</del></li> <li><input checked="" type="checkbox"/> <del>Julie Plummer, Teacher Constituency</del></li> <li><input type="checkbox"/> Angela Ferris, Teacher Constituency</li> <li><input checked="" type="checkbox"/> Valerie Wylie, Teacher Constituency</li> <li><input checked="" type="checkbox"/> Erin Blaine, Teacher Constituency</li> <li><input checked="" type="checkbox"/> Erin Lansdowne, Teacher Constituency</li> <li><input checked="" type="checkbox"/> Patricia Keene, Teacher Constituency</li> <li><input checked="" type="checkbox"/> Maurice Young, Teacher Constituency</li> <li><input type="checkbox"/> LaFonda Flagler, RAP Constituency</li> <li><input type="checkbox"/> Tynisha Bradwell, RAP Constituency</li> <li><input type="checkbox"/> Whitley Hasty, Parent Constituency</li> <li><input checked="" type="checkbox"/> <del>Dauida Washington, Parent Constituency</del></li> </ul>	



Lida Lay, BENTE Constituency

**NEXT  
MEETING  
DATE**

**November 8, 2023**